



Support to Development of Kaliakoir (and others Hi-Tech Park) Project
Bangladesh Hi-Tech Park Authority
Information & Communication Technology Division

Memo No: 56.02.0000.009.34.209.16-897

Date: 27/09/2016

Invitation of application from IT/ITES Companies for Quality Certification (ISO/CMMi)

Government of Bangladesh has received financing from the International Development Association (IDA) (the "Bank") in the form of a credit (hereinafter called "loan") toward the cost of support to Capacity Building for Hi-Tech Park/IT Parks development. BHTPA intends to apply a portion of the proceeds of this loan to eligible payments under the contract for supporting local IT/ITES companies for enhancing the competitiveness by achieving quality certification which will enable them to aggressively participate in local and global markets and grow their businesses and to become mid/large size firms, thus providing the fillip to establish operations at the Hi-Tech/IT Parks in Bangladesh.

- A. Applications are invited from IT/ ITES companies interested in obtaining quality certificate on cost-sharing basis, should submit the Company's Brief with following information:
 - a. Core business information, including company history and Leadership
 - b. Business plan for 5 years, including manpower, revenue, turnover (actual and forecast), investments (present and proposed), sources of funding, business development plan (domestic or international)
 - c. A separate, detailed letter indicating the business need for certification. Indicate what certifications your company currently holds (if applicable).
 - d. Legal documents (trade license, certification of incorporation, last 3 years audit report, last year VAT and TIN certificate)
 - e. List of all full-time working people (top to bottom) mentioning name, designation and joining date
 - f. Membership certificates of professional bodies.
- B. Selected companies will be required to have all levels (from CEO to staff) actively participate in the entire process. Top-down communication will be critical to the success of the implementation.
- C. Interested applicant firms of IT/ITES companies should apply to Project Director, Support to Development of Kaliakoir (and others Hi-Tech Park) Project on or before 26/10/2016 within office hour.
- D. Detailed Terms of Reference are uploaded on website bhtpa.gov.bd or sdkhtp.htpbd.org.bd and inquire from 1000 to 1700 hours during working days from 02/10/2016 to 26/10/2016.


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